



STITTSVILLE MINOR HOCKEY ASSOCIATION

Stittsville Minor Hockey Association
Management Council Meeting - Tuesday, September 15, 2020
7:00PM – VIRTUAL MEETING

Attendance:

Scott Phelan*	Scott Driscoll*	Scott Rogers*	Neil Farr*
Terry Foley*	Emily Parent*	Christopher Salisbury*	Rob Lomas*
Rob Rae*	James Moser*	Fiona Livingstone	Shari Kneen
Bethany Roy	Serge Vallieres	Courtney Milbury	Sherri White
Natasha Pappin	Leanne Simpson	Rob Stewart	Lee Pothier
Joseph Discher	Bill Corcoran	Deanne Ferguson	Holly Foley

*denotes voting Executive members

1. Call to Order

Meeting was called to order at 7:02pm with Scott Phelan chairing.

a) Approval of Agenda

A motion was made to approve the proposed agenda. (Rob Lomas/Scott Rogers)

Motion Approved.

b) Approval of Minutes

*A motion was made to approve the Management Council meeting minutes for July 21, 2020.
(Rob Lomas/Rob Rae)*

Motion Approved.

*A motion was made to approve the Management Council meeting minutes for August 18,
2020, subject to minor changes. (Rob Rae/Rob Lomas)*

Motion Approved.

*A motion was made to approve the Management Council Special meeting minutes for July 27,
2020. (Rob Lomas/Emily Parent)*

Motion Approved.



c) Conflict of Interest

Quorum was established, voting members acknowledged and no conflicts declared.

2. President - D4 + LCMHL + SMHA Update – Scott Phelan

The President's Report was submitted and is attached. The contents were discussed in detail during the meeting. Some of the key highlights discussed include:

- SMHA enrollment is approximately 950 kids.
- Conflict of Interest Google Forms have been sent out to all voting members of the SMHA Council and need to be completed.
- Coaching courses – they will be run through HEO and will all be virtual.
- Insurance – there have been many questions related to insurance-related coverage for coaches and bench-related staff. It has been clarified that if you are insured under Hockey Canada, it is transferable. It was suggested that our insurance-related document should be updated and posted online.
- Volunteer of the Year Awards – a separate meeting to discuss the nominations for the 2019/2020 volunteer of the year awards has been set for later this week.
- AGM – we continue to await direction from District. The focus has been on getting kids back on the ice, and where such meetings are not required, we are not looking to force the issue.
- Pictures – we are still interested in getting pictures done (at some point) but may be single-person photos. Options for how this could occur were discussed.
- There was a lengthy discussion related to how many players had registered in each bubble, across each level, involving each Director for both the House and Competitive programs.



3. VP Finance – Emily Parent

The VP Finance Report was submitted in advance of the meeting and is attached.

There was a brief discussion related to financial assistance and potential sponsorships that are possible. It was noted that a draft budget had been submitted, however it needs to be separated (into Competitive and House before approvals. It was also noted that audit had been performed for last year's financials (2019/2020). There was also some discussion as to how the GICs had been classified – whether they were considered cash or near-cash. Financials to come back after clarification obtained. Finally, there was some discussion related to the Gleason fund, and the level of utilization (not being used).

The approval of the draft 2019/2020 audited financial statements was deferred at this time.



4. VP Operations – Rob Rae

The VP Operations Report was submitted in advance of the meeting and is attached.

There was discussion related to the ice returns, particularly as it relates to early October. There has been some discussion with Mr. Dube (from the City), and we are looking to manage these unusual times as best we can. It was noted that around December 10-26, Competitive 'B' tryouts would be held if next phase was coming.

Goalie fittings – it was noted that goalie fittings were going to be next week.

Puck bag pickup times would also likely be coming soon, likely next week as well.

There was discussion around the protocols for the various rinks, and expectations for both players and coaches (both at City and Beckwith arena pads) – it was acknowledged that this was a fluid environment and the need for everyone to work together to make this happen.

Finally, it was noted that there was some interest in referee clinics – there will be updates on the website.



5. VP Support Services – Terry Foley

The VP Support Services Report was submitted in advance of the meeting and is attached, and there was nothing else to report or highlight.

Ice schedules were flagged – it was noted that we need to get it done and uploaded, and to ensure that schedules are correct. We can bulk upload per group, however changes are manual and cumbersome.

Coaching clinics – the financial structure is to change. In the past, clinics were revenue drivers in the past for SMHA. Now, we may be looking at a smaller 'finders fee' model, as all clinics will be virtual.

Health & Safety – Rob Stewart

- It was noted that all teams were not splitting into 2 dressing rooms. With rosters being split, there needs to be separate dressing rooms.
- Also, it is key to note that masks need to remain on until players are going on ice and putting helmets on.
- There will be some templates being provided with rinks being named.



6. Director of Competitive – Scott Rogers

The Director of Competitive Report was submitted in advance of the meeting and is attached.

There was some discussion as it relates to the RAMs budget.

Discussion was held as to whether insurance can be ½ year, as opposed to full year.

Finally, there was discussions related to U16/U18 based on some of the changes related to COVID-19.



7. Director of Development (U7/U9)– Neil Farr

The Director of Development (U7/U9) Report was submitted in advance of the meeting and is attached.

A discussion was held as it relates to shared goalie equipment, and HEO's position on that matter. For goalies, we are looking to see how many have 'signed up', who has equipment, and who would be looking to rent equipment.

It was noted that goalies are spread out, and that goalie 'loaner' equipment was still being requested. As such, there was a need to understand the 'shared equipment' restrictions – were hoping to get direction tomorrow if possible.

Overall, there was a hope that there would be written documentation as it relates to COVID expectations – it is an understanding that Dr. Goulet was going to put together some documentation in that regard.

Finally, concern was raised if parents were not going to be able to go in with IPs.



8. Director of House (U11/U13) – James Moser

The Director of House (U11/U13) Report was submitted in advance of the meeting and is attached, and there was nothing else to report or highlight.

It was flagged that there were concerns with not having a goaltender clinic – and the impact to SMHA with the stream of goaltenders going forward – particularly if in future years there were no goalies in the system. It was suggested was suggested that we need to get creative/canvass players and maybe look to able to manage costs.



9. Director of Senior House (U15-U21) – Christopher Salisbury

The Director of Senior House (U15-U21) Report was submitted in advance of the meeting and is attached, and there was nothing else to report or highlight.

It was noted that there could be U18 issues due to triple A and Silver Seven impacts. It was also discussed that there would be a need for 'flat goalies/shooter tutors' for the U18 levels, however, they could be shared as necessary/appropriate with other levels.

A motion was put forward to approve the purchase of 'flat goalies/shooter tutors' in the amount up to \$600.00, as required. (Christopher Salisbury/Rob Lomas).

Motion Approved.



10. New Business

a) It was noted that there was a Pro2Col promotion for crested practice jerseys that Scott P. would share for distribution.

b) Practice Coaching Plan Repository – there was a request that a shared repository between the RAMs and House for 'common" practice plan development be created. It was noted that there should be sharing across all levels in this 'development year', and the intent is not to judge practice plans but to share to development players at all levels. It was also noted that Hockey Canada has some programs and information for developing procedures and practices that are free for all to use.

c) Coach's Meeting – it was noted that SMHA should set up a virtual meeting for a coach's session to share expectations, health & safety requirements, what we have learned, as well as general discussion for the upcoming hockey session sometime "soon". The thoughts are that it would be similar to other year's when everyone would come together to discuss the upcoming season but would be limited to SMHA coach's given the current environment.

d) Safe Return to Hockey/PRCs – a general reminder of the need for everyone (including this Council) to get the necessary certifications/courses completed as required given their positions – and a target of a deadline of November 1, 2020.

11. Adjournment

A motion was made to adjourn the meeting at 9:23. (Terry Foley/Rob Lomas)

Motion Approved.

12. In-Camera Session

No in-camera session was requested.

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